

Annex 2. Instructions for Registering technology solution on the Fusióni360 Platform (Stage 1)

During Stage 1. Open call for solvers, solvers must register their technology solution on the open innovation platform Fusióni360, within the deadlines established in section 14 – Schedule.

1. Registration of technology solution

Each solver must register their project on the Fusióni360 platform following these steps:

- a. **Log-in:** Access the Fusióni360 platform. If you do not have a user account, you must create one and fill in the requested fields.



Iniciar sesión

Nombre de usuario o correo electrónico

Contraseña

☐ Recuérdame ¿Olvidaste la contraseña?

Reenviar e-mail de activación

Registrarse

Nombre *

Este campo es obligatorio.

Apellido *

Correo electrónico *

Nombre de usuario *

Contraseña *

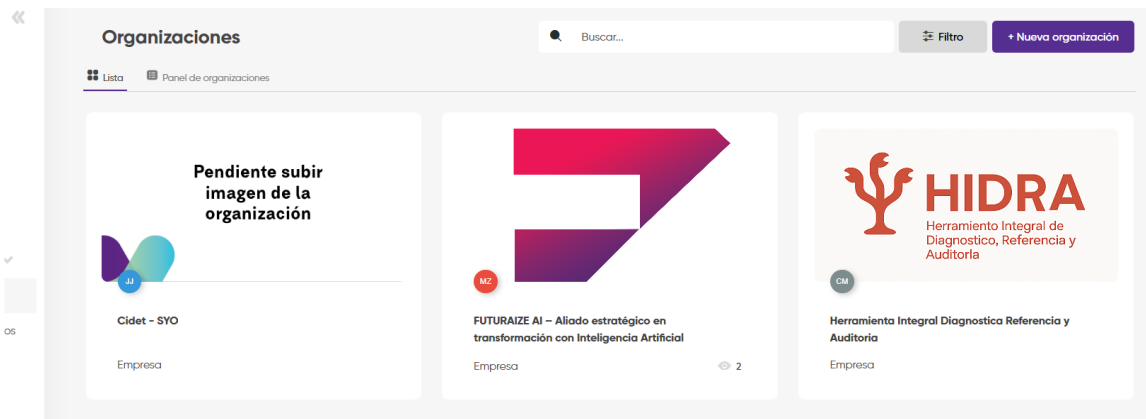
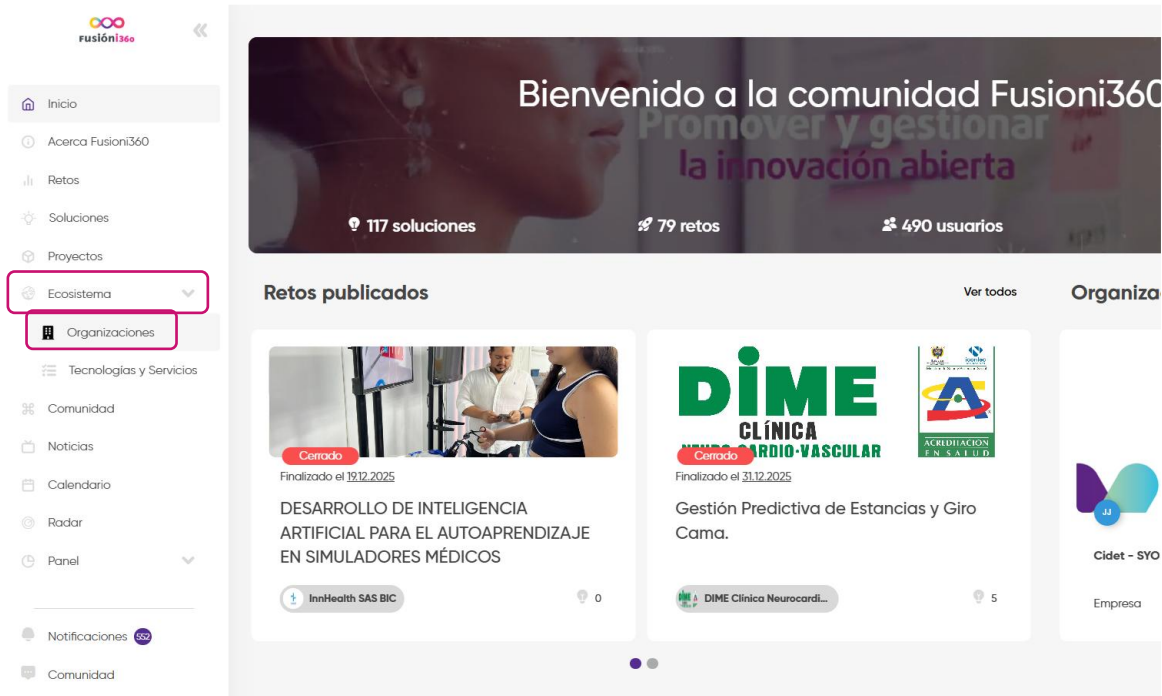
Contraseña (repetir) *

Por favor, ingresa el código de seguridad que se muestra en la imagen:☐

No soy un robot

reCAPTCHA
Privacidad - Términos[Atrás](#)[Enviar](#)

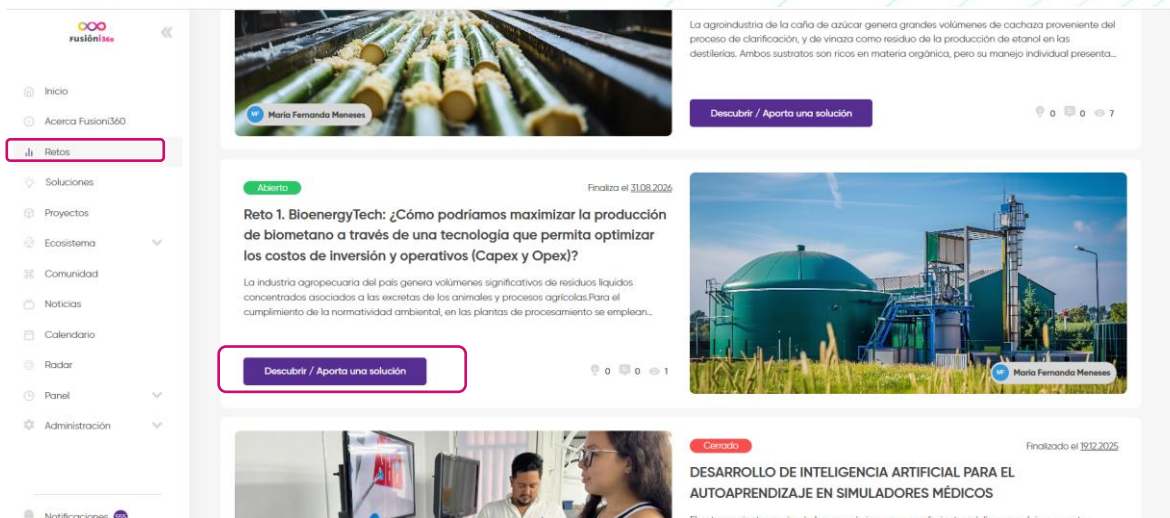
- b. **Creation of organization:** If your organization is not registered, log in with your user, go to the left menu, click “Ecosystem” and select the “Organizations” option. Here you can create your organization and link your user as a member.



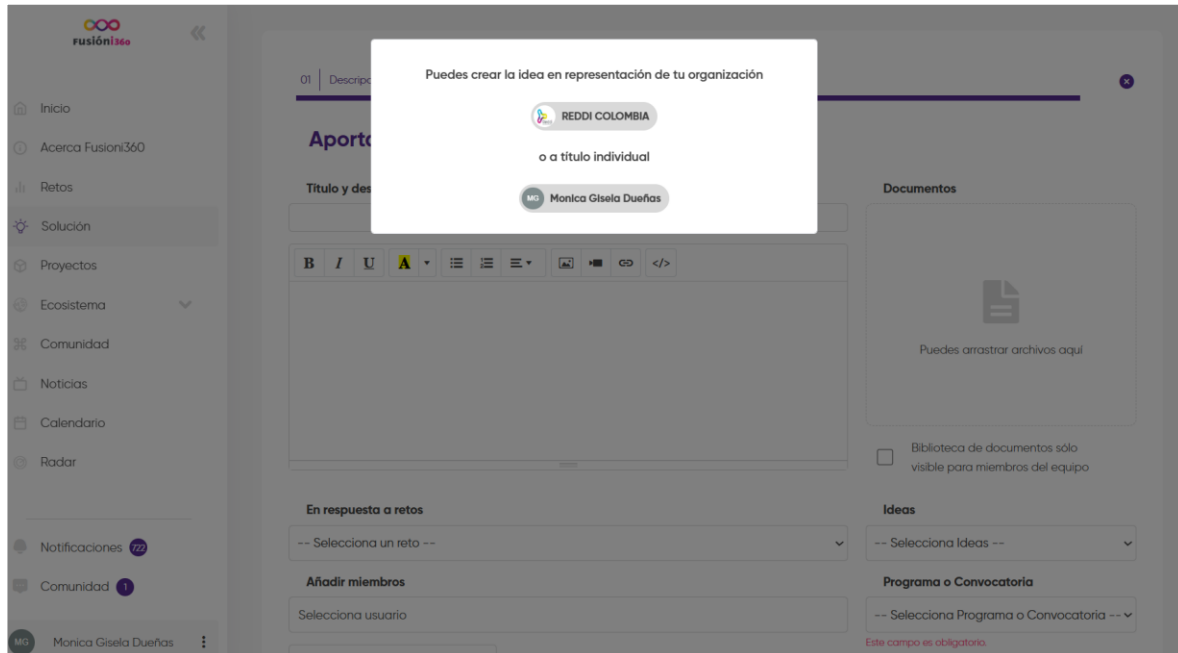
c. **Application** : Once registered and your organization has been created, follow these steps:

i. In the left menu select "Challenges".

- ii. In the search option at the top, enter and you will be able to view the three (3) innovation challenges that this call seeks to address.



- iii. Identify and select the challenge to which you wish to apply your project. Proposal that are not associated with one of the “BioEnergyTech Challenges” will not be considered.
- iv. Once you have identified the challenge you wish to apply a proposal to, select the button “+ Provide a new solution”.
- v. Please create the proposal on behalf of your organization, and ensure you fill in all the requested fields in the description of the project and in the creation form.



vi. The following documents must be uploaded during the project registration process:

- **Annex 3.** Endorsement letter and institutional commitment.
- **Annex 4.** Technical document (in PDF format), which must include:
 - Project title,
 - Members of the alliance,
 - Executive summary of the project,
 - Description of the solution:
 - Benefits and advantages,
 - Applications,
 - Business model of the solution,
 - Current Technology Readiness Level (TRL),
 - Intellectual Property status.
 - State of the art and existing solutions,
 - General objective and specific objectives,
 - Work plan,

- Project activities,
 - Schedule.
 - Expected impacts,
 - Bibliographic references.
 - **Annex 5.** Work plan and budget (in Excel format). Please note that what is described in the technical document (Annex 4) must match what is provided in Annex 5.
 - **Annex 6.** Solver experience and **project** track record.
 - **Annex 7.** HSE, cybersecurity, and biosafety requirements
 - Single Tax Registry (RUT), or equivalent from your country of origin.
 - Certificate of existence and legal representation (Cámara de Comercio de Cali) or equivalent from your country of origin, with an issuance date no older than 30 days.
 - Identity document of the legal representative.
 - Upload an image of the entity's logo
- vii. Once you have completed all the required information, click on the “**Publish**” button. In this way, your solution will be registered on the platform.

If you have questions about the registration process on the Fusión360 platform, consult the Fusión360 user manual at the following link: [User manual](#). You can also support yourself with the following tutorial: [Tutorial](#).